

TRANSPORTATION INFORMATION

This is a reminder that students are not permitted to ride other school district buses. For example: Westerville bus riders are not permitted to ride Big Walnut or Olentangy buses and vice versa. This is a school district liability policy. Westerville students can only ride other Westerville buses in emergency situations only.

Changes in transportation must be submitted in writing to the school office for approval. If a student tries to ride a different bus and does not have a note signed off by the school office, the bus driver will not permit the student on the bus. If a student is riding his/her same bus but getting off at a different stop, a note must also be written and signed off in the office. The notes will be given back to the students to be given to the bus driver.

VERY IMPORTANT!

Please remember **ALL** students (Grs. K-8) need a written note when their regular transportation changes for **any** reason. All notes must be turned in to the office by 8:30 a.m. *When writing transportation notes please remember to include **first and last names, room numbers, date and a parent signature**. If they are riding home with someone other than a parent, even if they are normally a car rider, please provide their name.* All transportation notes come to the office so if all information isn't on them we might not know who the note is for!

Thanks for your cooperation!