



2017-2018 TUITION AGREEMENT

A.C.E. Phone 614-882-2326

- A. My child(ren) _____ is (are) enrolled in the St. Paul's A.C.E. Program for the days indicated below.
 - _____ Full-Time: Monday-Friday
 - _____ Part-Time (4-day): M - T - W - TH - F (circle days)
 - _____ Part-Time (3-day minimum): M - T - W - TH - F (circle days)
 - Schedule Varies – _____ Weekly or _____ Monthly
- B. WEEKLY/MONTHLY/BI-WEEKLY tuition rate of _____ is established. **NOTE: Tuition will be paid by DUE DATE. LATE FEE OF \$5.00 WILL BE ADDED IF PAYMENT IS RECEIVED AFTER DUE DATE REGARDLESS OF CHILD'S ATTENDANCE.**
- C. **SICK DAY CREDIT – THE ST. PAUL A.C.E. PROGRAM WILL NOT ISSUE SICK DAY CREDIT TO OUR A.C.E. FAMILIES.**
- D. **A written, two-week advance cancellation notice must be given to a Director. If space is available, the child(ren) may be re-enrolled by paying a new registration fee and signing a new tuition agreement.**
- E. The **Temporary Extended Leave Policy (maximum of two weeks – AVAILABLE AUGUST-APRIL ONLY)** requires payment of 50% of the regular weekly rate (see copy of Temporary Extended Leave Policy for complete information).
- F. Make all tuition payments payable to ST. PAUL'S A.C.E. Pay tuition only by check or money order. **ALL BALANCES SHALL BE PAID TWO WEEKS PRIOR TO THE LAST DAY OF THE CURRENT SCHOOL YEAR. A \$35.00 LATE FEE WILL BE ADDED EACH MONTH THE BALANCE IS LATE.**
- G. The week of Christmas and Easter/Spring Break are the only weeks when no tuition is due.
- H. When there are scheduled days off (e.g., Memorial Day, Teacher Inservice, etc.) in a given week, parents pay the adjusted amount. Credit will be given for any snow or emergency days previously paid in which school is closed.

I verify that I have read and agree to both this Tuition Agreement and the accompanying Registration and Tuition Policy statement.

NOTE: The 1st two weeks of tuition payment for the 2017-2018 school year is due by FIRST DAY OF SCHOOL. If a separate payment arrangement is necessary for the initial payment, notify a Director. REGISTRATION FOR A.C.E. WON'T BE COMPLETE UNTIL THE INITIAL TUITION PAYMENT, REGISTRATION FEE, NECESSARY PAPERWORK, AND ANY PREVIOUS BALANCES (OR LATE FEES) ARE RECEIVED.

Parent Signature

Date